



NW TASMANIA THUNDER BASKETBALL Inc. E-mail and Internet – Policy

NW Tasmania Thunder Basketball Inc. has given Board Members/Representatives access to the Internet and email so as to assist them in the full and proper performance of their jobs (and in acknowledgment of the increasing reliance upon these resources.) As with other NW Tasmania Thunder Basketball Inc. resources, NW Tasmania Thunder Basketball Inc.'s computer and telecommunications systems belong to NW Tasmania Thunder Basketball Inc. and may only be used for authorised, work-related business purposes.

All Board Members/Representatives have the responsibility to use NW Tasmania Thunder Basketball Inc.'s Internet and email resources in a professional, ethical and lawful manner.

The Internet is a worldwide network of computers containing millions of pages of information and many diverse points of view. Due to its global nature, users of the Internet may encounter material that is inappropriate, offensive and, in many instances, illegal. NW Tasmania Thunder Basketball Inc. cannot control the availability of this information and has made the decision not to restrict access to it. However, Board Members/Representatives are notified that they are responsible for any material which they:

- . View on the Internet
- . Download from the Internet
- . Upload to it.

Prohibited Activities

Sending, receiving, displaying, printing or otherwise disseminating material which is fraudulent, harassing, illegal, sexually explicit, obscene, intimidating or defamatory is prohibited. *Board* Members/Representatives encountering such material should report it to an Executive Board Member immediately. Sexual harassment laws (and other anti-discrimination laws) at both Commonwealth and State level can deem NW Tasmania Thunder Basketball Inc. responsible for any breaches of anti-discrimination legislation committed by any staff.

Prohibited Uses

Staff may not use NW Tasmania Thunder Basketball Inc.'s Internet resources for commercial or personal advertisements, solicitation, promotions, destructive programs (such as viruses), political material or any other unauthorised or personal use.

Communicating Information

Board Members/Representatives should exercise the same care in drafting email messages as they would for any other form of written communication. Any messages on NW Tasmania Thunder Basketball Inc.'s computer system may be subject to review by authorised NW Tasmania Thunder Basketball Inc. Board Members. Furthermore, email messages may be required to be discovered or produced in a litigious matter involving NW Tasmania Thunder Basketball Inc.



Board Members/Representatives should not use email excessively or unnecessarily. Email communications should only be utilised when they are more efficient than other means of communication. When communicating with clients by email, staff are to adhere to the same sign-off procedures and rules as presently apply to other written communications.

Virus Detection

All material going through NW Tasmania Thunder Basketball Inc.'s email system is automatically scanned for viruses. However, information downloaded from the Internet is not scanned and could seriously jeopardise NW Tasmania Thunder Basketball Inc.'s computer network. NW Tasmania Thunder Basketball Inc. strictly prohibits downloading of any information onto NW Tasmania Thunder Basketball Inc.'s network without prior permission from the Board of Management.

Waiver of Privacy

NW Tasmania Thunder Basketball Inc. has the right to monitor any and all aspects of its computer system including but not limited to, monitoring any Internet sites visited or accessed by Board Members/Representatives, monitoring chat groups and news groups, reviewing material downloaded or uploaded by Board Members/Representatives and reviewing email messages sent and received by Board Members/Representatives. Subject to any applicable telecommunications and privacy laws, Board Members/Representatives waive any rights to privacy which they may have in respect of anything they create, store, send or receive on or through NW Tasmania Thunder Basketball Inc.'s computer system.

Compliance with Applicable Laws and Licenses

Staff are required to comply at all times with all software licenses, copyrights and any other applicable legislation (including but not limited to, intellectual property and telecommunications laws).

Amendments and Compliance

The Policy may be amended, revised or added to from time to time. All Board Members/Representatives who use NW Tasmania Thunder Basketball Inc.'s computer resources are required to comply with the policy at all stages. A failure to comply with the policy may result in disciplinary action, including, in serious circumstances, dismissal or termination.